

TOWN OF NEWTON GROVE

Zoning Permit Application

PLEASE RETURN TO

Town of Newton Grove
304 W Weeksdaile St
PO Box 4
Newton Grove, NC 28366
Phone/Fax: 910-594-0827

Date: _____ Application Number: _____

ZONING PERMIT REQUESTED FOR: (Check all that apply)

☐ Land Use ☐ Building ☐ Other

PROPOSED USE REQUESTED: (Check all that apply)

☐ Single Family ☐ Manufactured Home ☐ Business
☐ Accessory Structure ☐ Alteration/Repair

BUSINESS NAME OR TYPE OF WORK: _____

Address of Project (Street # Required): _____

PIN#: _____ Zoning: _____ Square Footage: _____

Deed Book: _____ Page: _____

Setbacks:

Front: _____ Rear: _____ Side: _____ Sideyard/Corner: _____

APPLICANT INFORMATION

Name: _____ Phone Number: _____

Address: _____

Email: _____

OWNER INFORMATION

Name: _____ Phone Number: _____

Address: _____

Email: _____

MANUFACTURED HOME INFORMATION:

Make: _____ Year: _____ Dimensions: _____

Serial #: _____ UL HUD #: _____

SIGNATURE: _____ **DATE:** _____

(Applicant/Owner/Authorized Agent)

FEES

Sing(s)	\$50.00 (per sign)
New Residential	\$50.00
New Commercial	\$75.00
Additions/Accessory Bldg/Deck	\$25.00
Flood Plain Permitting	\$55.00 Res / \$85.00 Com

SITE PLAN REQUIREMENTS

No land shall be used or occupied (except for agricultural purposes) and no building hereafter erected, structurally altered, or moved or its use changed until a Certificate of Zoning Compliance shall be issued by the Administrative Officer, except in conformity with the provisions of this Ordinance or except after written order from the Board of Adjustment.

The Sampson County Department of Building Inspections cannot issue a Building Permit unless zoning compliance is certified.

Each application for a Certificate of Zoning Compliance shall be accompanied by two (2) sets of plans drawn to scale, one (1) of which shall be returned to the applicant upon approval. The plan shall show the following:

1. The shape and dimension of the lot on which the proposed building or uses to be erected or conducted;
2. The location of said lot with respect to adjacent rights-of-way;
3. The shape, dimensions, and locations of all buildings, existing and proposed, on said lot;
4. The nature of the proposed use of the building or land, including the extent and location of the use, on the said lot;
5. The location and dimensions of off-street parking and loading spaces and the means of ingress and egress to such space;
6. For building construction, other than single family residential, the percent of surface that will be built upon;
7. Any other information the Administrative Officer may deem necessary for consideration in enforcing the provisions of this Ordinance.

A fee, set by the Town Board, shall be charged for the processing of such application. The adopted fee schedule shall be posted in the Town Clerk's Office.